



In a continuing effort to provide the highest level of customer service and provide a predictable and equitable process for Planning cases within the City of Edmond, applicants should expect the following turn-around times for staff reviews.

Initial Staff Review Cycle

From the time applicant pays required fees to their receipt of staff's comment letter.

Case Type	Business Days to Staff Comment Letter
By-Right Rezoning	15
Comprehensive Plan Amendment	22
Final Plat – Commercial	15
Final Plat – Residential	15
Lot Split / Deed Certification	15
Preliminary Plat	26
PUD Rezoning	22
ROW / Easement Closing	15
Site Plan	26
Specific Use Permit (standalone, aka no accompanying Site Plan)	15
Variance	15

Second and Third Staff Review Cycle

From the time the applicant re-submits complete revised plans or documents to their receipt of staff's comment letter

Case Type	Business Days to Staff Comment Letter
By-Right Rezoning	5
Comprehensive Plan Amendment	5
Final Plat – Commercial	15
Final Plat – Residential*	15
Lot Split / Deed Certification	15
Preliminary Plat	15
PUD Rezoning	7
ROW / Easement Closing	5
Site Plan	15
Specific Use Permit (standalone, aka no accompanying Site Plan)	5
Variance	5

Subsequent Review Cycles

The City of Edmond cannot continue to commit to a rigorous review cycle for applicants who require more than 3 submittals (initial submittal + 2 re-submittals)

*4th submittal (aka 3rd re-submittal) and each subsequent submittal requires a \$500 re-submittal fee



Public Notice

Once staff review of an item is complete, the item will be placed on the next available public hearing agenda that meets notification requirements. If a posted sign is required, the applicant will be notified of the dates so that signage can be placed per the ordinance.